

# Aviano Elementary

## School Advisory Committee (SAC)



SAC Meeting Minutes — 11 May 2026

Time: 3:05 – 4:12p.m.

### **Members in Attendance**

Kayla Jones, Shawna Haas, Sharita Morris, Ellen Hollman, Ofelia Wyatt, Julienne DuBenion, Kimberly Turnage

### **Meeting Overview**

#### **New Student Outreach Ideas**

SAC members discussed several ways to help new students and families feel welcomed. Ideas included having Anchored 4 Life and Student Council members visit classrooms on students' birthdays with a small basket of goodies for them to choose from. Other possibilities included inviting students to the front office after morning announcements or creating a "Birthday Booth" or brunch table in the cafeteria.

Ms. DuBenion will explore additional volunteer opportunities to support Anchored 4 Life. The committee also discussed hosting New Family Orientation during In-Service Week, as well as offering both fall and spring orientation sessions to better welcome incoming families.

#### **Fundraising**

SAC members reviewed the bylaws and confirmed that SAC **cannot** conduct fundraising. However, the committee discussed partnering with the PTA to support possible fundraising activities or ideas.

#### **School Clubs**

Questions were raised about club options for the 2026–2027 school year. It was clarified that Educational Aides cannot sponsor clubs independently, but they may co-sponsor with a teacher. Substitute teachers are permitted to sponsor clubs.

There is no formal club roster; sponsors choose their meeting days. SAC members discussed surveying the community to learn what types of clubs families would like to see. The possibility of reaching out to AFN for additional support or collaboration was also mentioned.

#### **School Beautification Project**

The committee continued discussing the ongoing School Beautification Project. Ms. DuBenion shared that a store in Vicenza offers a variety of flowers that could be purchased for the project. She also spoke with Dr. Kahlouch, who agreed to allow the use of additional floor pots from the Middle/High School. He will arrange for them to be moved once the desired pots are identified.

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### Upcoming School Year Meeting Dates

SAC members reviewed meeting expectations for next year. Only four official meetings are required, though additional informal meetings may be held as needed. The committee discussed aligning SAC meetings with IAC meetings, with SAC meetings approximately two weeks prior. Once the SLO publishes IAC dates, SAC will finalize its schedule. With the school's current size, SAC is authorized to have eight members.

### SAC Elections

The committee agreed to hold SAC elections at the beginning of the school year so new families have the opportunity to participate. Members also discussed creating flyers to help promote SAC involvement.

### Promotion Events

The school cannot sponsor promotion events; these must be parent-led. The kindergarten promotion event, organized by parents, is scheduled for June 7, 2026. The 5th-grade promotion event will also be parent-sponsored. Ms. Haas will coordinate a meeting with SAC and PTA to determine how best to support these events. Ms. DuBenion also shared that the End-of-Year Presidential Awards for 5th grade will continue this year.

### Adjournment

The meeting concluded with agreement on next steps and action items. Follow-up discussions will continue once Ms. Haas schedules the collaborative meeting with the PTA.